



STRATEGY • LEADERSHIP • SOLUTIONS

**POSITION ANNOUNCEMENT
CHIEF EXECUTIVE OFFICER
CORNERHOUSE**

ORGANIZATIONAL OVERVIEW

CornerHouse was founded in 1989 during the inception of the Children’s Advocacy Center (CAC) model and is recognized as an international leader for its Forensic Interview Protocol™. As an accredited CAC, Cornerhouse has worked to address the traumatic effects of child abuse – supporting children and families throughout the disclosure, investigation, and legal processes. Most recently, CornerHouse expanded its services to provide therapeutic healing through mental health and advocacy services. This addition helps children and families heal from their experience of abuse. All of this is completed by a staff of 26 with experience in forensic interviewing, mental health, and advocacy services. CornerHouse seeks to end abuse before it begins.

CornerHouse has an annual budget of \$2M. The major programs and services are:

- **Forensic Interview:** A semi-structured conversation with a child, teen, or vulnerable adult who has disclosed experiencing or witnessing abuse.
- **Coordinated Response:** The CAC model brings together a multi-disciplinary team of professionals (prosecutors, investigators, medical professionals, advocates) to create a coordinated response to the abuse in a trauma informed way, limiting the number of times a victim has to relive the trauma.
- **Advocacy and Mental Health:** CornerHouse advocates accompany caregivers during the forensic interview. Additionally, CornerHouse offers safety planning, victim and investigation support, ongoing case management, and therapeutic mental health services.
- **Global training and research** in the area of forensic interview protocols for investigative professionals, educators and individuals who work with children and families of abuse and trauma.

For more information on CornerHouse’s programs and services please visit www.cornerhousemn.org

PRIMARY AREAS OF RESPONSIBILITY

Reporting to CornerHouse’s Board of Directors, the Chief Executive Officer (CEO) is responsible for planning, coordinating, directing, and developing CornerHouse. The CEO supervises the Response Services Director, Training Director, Development Director, Finance Director and Clinical Services Director using a Leadership Team model. In addition, the CEO provides supervision and guidance to any contract staff that may be needed to successfully execute the organization’s plan. The primary responsibilities are:

- **Executive and Strategic Leadership:** Assist in the development of, and fully implement the short- and long-range strategic plans of CornerHouse; ensure adequate resources and tactics to achieve them; motivate and inspire others to support the vision of CornerHouse financially and behaviorally; implement board governance best practices regarding selection, orientation, development, and evaluation of board members.
- **Financial Development and Management:** Plan and implement an annual fundraising strategy; seek and maintain relationships with institutional funders and individual donors; secure and fulfill government contracts; develop annual giving and other campaigns such as capital campaigns; ensure long-term financial stability; oversee the development and management of budgetary and financial controls and procedures, including annual audits;

manage federal, state & municipal contracts, keep the board regularly informed of financial and operational issues.

- **Operational Planning and Management**: Develop, implement, manage, and promote a wide range of programs and services; maintain knowledge, developments, and compliance with CAC accreditation and local, state, and federal regulations; develop and monitor key organizational performance measures; maintain a high quality of service delivery, including incremental and innovative improvements in quality.
- **Human Resources Planning and Management**: Hire, support, develop, and retain qualified staff and volunteers; ensure the smooth and efficient operation of the organization by selecting and developing effective people; foster a culture of cooperation and mutual respect, focusing on ethical integrity and outstanding performance.
- **Relationship Management and Communication**: Serve as the public face of CornerHouse. Maintain and grow the strong public image of the agency; educate legislators, congressional representatives, civic leaders, and the community at large about the issues facing victims of abuse, aligning them as partners in CornerHouse's mission.

DESIRED QUALIFICATIONS

Education

- Bachelor's degree in nonprofit management, criminal justice, social science, human service, public administration, or a health-related field such as psychology is required. Master's degree preferred.

Experience

- Seven to ten years managerial or supervisory experience in nonprofit organizations, preferably victim services, child protection, or public health.
- Proven administrative competence in areas such as financial management, budgeting, marketing, technology, planning, and goal setting.
- Demonstrated success in evaluating current operational conditions, identifying how to change problematic areas, and developing key strategies to turn the organization in a positive direction.
- Successful track record of fundraising through a mix of philanthropic institutions, individual donors, grant writing and government.
- Knowledge of and experience with executing a capital campaign.
- Commitment to and passion for victims of abuse and neglect.
- Ability to quickly make meaningful connections with industry professionals across multiple disciplines and agencies.
- Skilled in successfully working and partnering with a volunteer board of directors.
- Commitment and ability to be an engaging ambassador and advocate for CornerHouse with key community leaders and policymakers.
- Program planning, development, implementation, management, and evaluation.
- Proven competence in managing state contracts and partnerships.
- Strong critical thinking and problem solving ability.
- Excellent communication skills, particularly strong oral communication and presentation.

COMPENSATION

The salary range for this position is \$140K-\$150K and is commensurate with experience and qualifications. In addition, CornerHouse offers an attractive benefit package.

TO APPLY

CornerHouse is committed to social, racial, gender, and economic justice and strongly encourages women, veterans, persons with disabilities, and individuals who identify as BIPOC or LGBTQ to apply. The organization will begin reviewing applications October 31, 2023. Cincinnati invites interested

candidates to send an electronic letter of introduction and résumé to brad@cincinnati.com, or a hard copy to Employment, Cincinnati, 1041 Grand Avenue, PMB 229, Saint Paul, MN 55105.